

**FALL RIVER HOUSING AUTHORITY
85 MORGAN STREET
P.O. BOX 989
FALL RIVER, MA 02722**

**TIMOTHY S. BARROW
EXECUTIVE DIRECTOR**

**TELEPHONE 508-675-3500
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**KEVIN SBARDELLA
DEPUTY EXECUTIVE DIRECTOR**

January 6, 2021

To: Mary L. Sahady, Chairwoman
David Underhill, Vice-Chairman
Jason Burns, Treasurer
Roger P. Tache, Commissioner
Jo Ann Bentley, Commissioner

You are hereby notified that the members of the Fall River Housing Authority are called to meet in **Annual Session on Monday, January 11, 2021 at 5:00 o'clock p.m.** for the following purposes: **(Due to social distancing guidelines related to the COVID-19 state of emergency, this meeting will be held remotely, and will not be held at the Fall River Housing Authority administrative offices. The public is invited and encouraged to listen to the meeting via telephone by calling 1-646-558-8656, meeting ID number—942 8591 8738, wait for the verbal prompts, then enter passcode 857137#).** The Board chairwoman will instruct participants on the appropriate time and manner for public comment during the meeting.

1. Roll Call

--Citizen Input

--Resident Input

2. Minutes of the Regular Meeting held on December 14, 2020

Recommended Action: to accept

**ADA Fair Housing Coordinator
Michael Sousa, Esquire 508-675-3500**

2.

3. Bills and Communications

- a. Vouchers

Recommended Action: to accept

4. Management Reports

- 1. Applications
- 2. Occupancy Report
- 3. Tenants Accounts Receivable
- 4. Work Order Report
- 5. Monthly Section 8 Voucher Activity Report
- 6. Monthly Personnel Count
- 7. Director of Modernization Monthly Report

Recommended Action: to accept

5. Financial Reports (Director of Finance)

- a. Monthly Financial Report
- b. FY2020 Audit
- c. FY2020 Agreed Upon Procedures Audit

Recommended Action: accept

6. Update to Board from Executive Director

Recommended Action: for information only (no vote required)

7. New Business

1. Modernization

- a) Change Order No. 2 for Video Security System at Edward F. Doolan Apartments

3.

(Change Order No. 2 is an increase of \$2,607.18 to the contract amount for upgraded surge-protection system)

Recommended Action: approval

2. **Miscellaneous**

- a) Fall River Housing Authority Agency Plan 2021/Annual Plan and Certifications (Five Year Annual Plan) (executed by Chairwoman) and Certification by State or Local Official of PHA Plan's Consistency with Consolidated Plan (executed by Mayor)

Recommended Action: approval

- b) Residential Emergency Security Guard Services (COVID-19)

Recommended Action: ratify permission to obtain updated hourly rates for continued security guard coverage at elderly high-rises

3. **Personnel**

- a) Retirement of Employees

Recommended Action: approve retirements of Loris Ras, effective on January 15, 2021 and Darlene Clement, effective on January 29, 2021

- b) Modernization Office Coordinator Position

Recommended Action: ratify in-house posting

- c) "Temporary" Property Manager Positions (2)

Recommended Action: permission to post in-house

4.

d) Clerk Interviewer Positions (2)

Recommended Action: permission to advertise

4. **Election of Officers for calendar year 2021**

and the transaction of any other business that may come before the meeting.

Sincerely,



Timothy S. Barrow, Executive Director/Secretary

TSB:mjg
