

**MINUTES OF THE REGULAR MEETING**  
**OF THE FALL RIVER HOUSING AUTHORITY**  
**HELD ON MONDAY, FEBRUARY 8, 2021**

The members of the Fall River Housing Authority met "REMOTELY" in Regular Session at 5:00 o'clock p.m. on Monday, February 8, 2021, at 85 Morgan Street, in the City of Fall River, Massachusetts.

The meeting was called to order by the Chairwoman, and upon roll call, those present and absent were as follows:

**PRESENT**

Mary L. Sahady  
David Underhill  
Roger P. Tache  
Jo Ann Bentley

**ABSENT**

Jason Burns (arrived at 5:12 p.m.)

There being a quorum present, business was transacted as follows:

**NOTICE OF MEETING**

Notice is hereby given in accordance with Section 20(b) and Section 20(c) of the Massachusetts General Laws (M.G.L.) Chapter 30A that the Regular Meeting of the members of the Fall River Housing Authority will be held at 5:00 p.m., on Monday, February 8, 2021, at 85 Morgan Street, in the City of Fall River, Massachusetts.

FALL RIVER HOUSING AUTHORITY

  
Secretary

Dated: February 3, 2021

**CERTIFICATE AS TO SERVICE OF**  
**NOTICE OF MEETING**

I, Timothy S. Barrow, the duly appointed, qualified and acting Secretary of the Fall River Housing Authority, do hereby certify that on February 3, 2021, I filed, in the manner provided by Section 20(b) and Section 2(c) of the M.G.L. Chapter 30A, with the Clerk of the City of Fall River, Massachusetts, a NOTICE OF MEETING, of which the foregoing is a true and correct copy.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said Authority on this 8th day of February, 2021.

  
Secretary

Regular Meeting of 2/8/21

**CITIZEN INPUT**

Chairwoman Sahady asked if anyone in the listening audience wished to speak during the Citizen Input time. She reminded everyone that there is a three (3) minute limit to speak per person, and all participants must identify themselves prior to speaking. Patrick Higgins, a resident from Cardinal Medeiros Towers, commented on the great job that the maintenance personnel at that site did during and after the most recent snow storm, and wished to publicly thank them for their efforts. Chairwoman Sahady thanked Mr. Higgins for his kind words.

**RESIDENT CONCERNS**

Ed Gagnon, Executive Director of the Fall River Joint Tenants Council, Inc., agreed with Mr. Higgins comments above and stated that “everything is good!”

**MINUTES OF PREVIOUS MEETING**

As copies of the minutes of the Annual Meeting held on January 11, 2021 had been presented to the Commissioners, it was in order to act upon same.

Commissioner Underhill made a motion to accept the minutes as presented and Commissioner Bentley seconded the motion. It being brought to a roll call vote, the minutes were unanimously accepted.

**BILLS AND COMMUNICATIONS**

**Vouchers:** The Secretary presented the January, 2021 vouchers as follows:

<u>Projects</u>	<u>Check Nos.</u>	<u>Amounts</u>
SECTION 8 VOUCHER	111798-112887	\$1,413,222.33
	205285-205370	\$29,312.13
	101116-102151	\$28,516.00
	15002-15002	---
FEDERAL FUND	114200-114262	\$494,323.36
REVOLVING FUND	70613-70789	\$1,283,038.82
STATE FUND	8428-8440	\$77,835.79
200-C MOD	1759-1764	\$54,193.61
TOTAL		\$3,380,442.04

**Invoices to be paid:** The Secretary presented the invoices to be paid as follows:

FEDERAL FUND	\$234,272.90
REVOLVING FUND	\$207,682.98
STATE FUND	\$3,518.05
TOTAL	\$445,473.93

A motion was made by Commissioner Tache, seconded by Commissioner Burns, and carried by unanimous roll call vote to pay the vouchers for the month of January, 2021.

**REPORT OF THE SECRETARY**

As part of the Management Reports, the federal application information, as of January 31, 2021 is as follows:

Family.....	1695
Elderly.....	608
Mixed Population.....	1000

After a brief discussion, a motion was made by Commissioner Tache, seconded by Commissioner Underhill, and carried by unanimous roll call vote to accept the Management Reports as submitted.

The next three (3) items on the agenda were the Monthly Financial Reports--Combined Total Operations for period ending December 31, 2020; State Quarterly Operating Statements for quarter ending December 31, 2020 and State Quarterly Modernization Report for quarter ending December 31, 2020.

Melissa Melo, Director of Finance, advised the Board that all programs are running with a surplus, except for one (1) of the Chapter 689 sites which has incurred some higher than usual maintenance expenses. In addition, the Gateway Cities grant has been very helpful at Maple Gardens. Ms. Melo explained that the information contained in the State Quarterly Operating Statements and State Quarterly Modernization Report is also included in the Monthly Financial Statements, but in a different format. Lastly, Ms. Melo advised that COVID expenses have been tracked since the beginning of the pandemic, and in an effort to make it more easily accessible, she compiles a monthly report outlining all of those expenses.

A motion was made by Commissioner Burns, seconded by Commissioner Bentley, and carried by unanimous roll call vote to approve the three (3) reports for said periods.

**UPDATE TO THE BOARD FROM THE EXECUTIVE DIRECTOR**

Mr. Barrow announced that the FRHA received a \$142,000 renewal grant for the Family Self-Sufficiency (FSS) Program, which has been very successful since its inception in 2008-2009. The FSS Program encourages and assists residents in Federal housing to achieve some of their life goals such as getting an education or buying a home. This program allows residents to forgo paying a higher rent when their income increases, and instead are able to put that money in a savings escrow account. The escrow monies are released to residents upon program completion. It is open to Section 8 participants and residents residing in federal public housing.

Mr. Barrow advised that HUD contacted him to see if the FRHA would be interested in receiving some free technical assistance to determine if a RAD (rental assistance demonstration) program was of interest to the FRHA. The goal of RAD is to revitalize distressed public housing and provide financial sustainability for the future. Essentially this would be accomplished through the conversion of a public housing site, or sites, to Section 8 housing, after completing the needed renovations using grants or loans. Mr. Barrow, Mr. Sbardella and several directors attended an initial Zoom meeting with the consultant recently, and Mr. Barrow expressed that the FRHA is open to see what opportunities might be available to us, but would not make any commitment to it at this time. It is a very complex process and there are a myriad of issues that would need to be addressed before any decisions could be made. It could be of value to the FRHA, and as more information is provided, Mr. Barrow will further discuss it with the Board.

All housing managers and supervisors will be attending a webinar on Management training which will be conducted at MassNAHRO. There are a number of topics that will be discussed, and it should be very helpful to the staff and the Authority.

Regarding COVID, Mr. Barrow updated the Board on the number of employees and residents who have contracted the virus since March, 2020. So far thirty (30) employees have contracted the actual virus, while another sixteen (16) had to be quarantined due to contact with someone who tested positive. Sadly, one of our employees did pass away after contracting the virus, and he is sorely missed by all. It is important to state that not all of these employees contracted the virus at work. There were no cases reported this past week of residents testing positive, which is a good sign.

Governor Baker recently announced the availability of the vaccination programs. Unfortunately, the initial plan for individuals covered in Phase 2, Tier 1, which did include all residents ages 65 and over, and all FRHA employees, was rescinded. This group has been moved to Phase 2, Tier 2, which has not yet been announced.

Phase 2, Tier 1, which is in effect now, includes all individuals ages 75 and over. In the past week, the FRHA received news from Mayor Coogan's office that Healthfirst Community Center was interested in partnering with the FRHA to provide a vaccine clinic. This clinic is scheduled for Thursday, February 11, 2021 at the Lady of Lights Band Club on Quarry Street. Many thanks to Mayor Coogan's office for initiating this effort so quickly, and many thanks to Mr. Tony Rodrigues, the owner of the club, for enabling our clinic to take place there.

Mr. Barrow emphasized how much work has been involved in getting the vaccine clinic ready. He stated "it's quite amazing how flexible the FRHA is as an organization when faced with new challenges or needs, and how dedicated the employees are in tackling the challenge and getting it done"! There are 293 elderly residents 75 years of age and older that had to be contacted, find out how many are interested, process their paperwork and prepare a list of those who want to have their vaccine administered at this clinic. All of this had to be done in less than one (1) week! Out of the 293, so far 150 residents have signed up and registered. This is about 50% of our 75 and older population, which is significantly higher than what I was told is usually attained. It's a testament to the commitment made by our staff to get our residents registered.

Mr. Barrow recognized and thanked Debra Morrisette, Associate Director of Public Housing, and her staff members—Joey DaSilva, Rita Lebeau, Judy Medeiros and Jack Machado, who have been working tirelessly to make this clinic happen, including coming to work this past Saturday.

At least forty (40) of these residents will be driving to the vaccine site on their own. We will provide transportation for the other 110 residents this Thursday, and then again on March 11<sup>th</sup> for a follow-up clinic for the 2<sup>nd</sup> shot.

As an aside, we are looking to have our residents who are 65 and over, and all employees, vaccinated on site once Governor Baker authorizes this, and we are able to find a partner to provide the vaccines.

Timothy McCoy, Procurement Officer, asked if we could please recognize Julie Almond, CEO of Healthfirst for her assistance to the FRHA. Mr. McCoy advised that he sits on the board of Healthfirst and stated that Ms. Almond is always ready to help out the Authority whenever we ask her or her staff.

Kevin Sbardella, Deputy Executive Director, added that coordinating the transportation for the clinic has been tough, especially for residents who use wheelchairs and scooters, but the

staff is working diligently to secure rides for everyone who needs one. In addition, there will be Spanish and Portuguese speaking staff available to assist the residents at the clinic.

Mr. Barrow stated that he will provide the Board with information following the clinic on Thursday.

This update is for information only, no Board vote is required.

**NEW BUSINESS**

**MODERNIZATION**

Regarding the Physical Needs Assessment (PNA) report, Mr. Barrow asked Kevin Sbardella, Deputy Executive Director, to give a brief overview to the Commissioners. Mr. Sbardella advised the Board that the FRHA is required to do this every five (5) years to ascertain the physical conditions of our Federal properties. The information gathered from the PNA assists us in putting together our Capital Fund Program (CFP). This year it is two-fold—for RAD purposes and for our Modernization Department. The PNA is a very helpful tool for the FRHA. This is for information only, no vote is required.

Mr. Anderson also briefed the Board on the following modernization items.

The first item is Change Order No. 1 for the Exterior Building Envelope Repairs (Phase 2) at Bates/Tower Apartments, Fall River 664, under the Capital Fund Program (CFP) Year 2021 Activities.

Change Order No. 1 is an extension of 179 days to the contract period to complete the work due to COVID delays. There is no change in the contract amount.

Approval is recommended.

The following resolution was introduced by Commissioner Bentley, read in full and considered:

**RESOLUTION NO. 8**

BE IT RESOLVED BY THE MEMBERS OF THE  
FALL RIVER HOUSING AUTHORITY:

That Change Order No. 1 for the Exterior Building Envelope Repairs (Phase 2) at Bates/Tower Apartments, Fall River 664, increasing the contract time by 179 days to complete the work, due to COVID delays, is approved.

Commissioner Bentley moved that the foregoing resolution be adopted as introduced and read, which motion was seconded by Commissioner Underhill, and upon roll call, the “Ayes” and “Nays” were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Commissioner Bentley	None	
Commissioner Underhill		
Commissioner Burns		
Commissioner Tache		
Chairwoman Sahady		

Regular Meeting of 2/8/21

The Chairwoman thereupon declared said motion carried and said resolution adopted.

The next item is the Certificate of Completion-Consolidated for the Exterior Building Envelope Repairs (Phase 2) at Bates/Tower Apartments, Fall River 664, under the CFP Year 2021 Activities.

The General Contractor, Calhess Restoration & Weatherproofing Corporation has completed all work items, and approval is recommended. The final contract amount is \$192,000.00.

The following resolution was introduced by Commissioner Burns, read in full and considered:

**RESOLUTION NO. 9**

BE IT RESOLVED BY THE MEMBERS OF THE  
FALL RIVER HOUSING AUTHORITY:

That the Certificate of Completion-Consolidated, Contractor’s Certificate and Release, Consent to Surety Company for Final Payment and Application and Certificate of Payment (final) for Calhess Restoration & Weatherproofing Corporation, be approved; and designating and authorizing the Chairwoman to execute said Certificate of Completion-Consolidated.

Commissioner Burns moved that the foregoing resolution be adopted as introduced and read, which motion was seconded by Commissioner Underhill, and upon roll call, the “Ayes” and “Nays” were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Commissioner Burns	None	
Commissioner Underhill		
Commissioner Bentley		
Commissioner Underhill		
Chairwoman Sahady		

The Chairwoman thereupon declared said motion carried and said resolution adopted.

The next item Permission to Advertise for Bids for Boiler Upgrades at Cardinal Medeiros Towers. Approval is recommended.

The following resolution was introduced by Commissioner Burns, read in full and considered:

**RESOLUTION NO. 10**

BE IT RESOLVED BY THE MEMBERS OF THE  
FALL RIVER HOUSING AUTHORITY:

That Permission to Advertise for Bids for Boiler Upgrades at Cardinal Medeiros Towers is approved.

Commissioner Burns moved that the foregoing resolution be adopted as introduced and read, which motion was seconded by Commissioner Bentley, and upon roll call, the “Ayes” and “Nays” were as follows:

<u>AYES</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Commissioner Burns Commissioner Bentley Commissioner Tache Chairwoman Sahady	Commissioner Underhill	

The Chairwoman thereupon declared said motion carried and said resolution adopted.

At this time it was recommended that the next five (5) items be taken up and voted on together, as opposed to voting on each request.

A motion was made by Commissioner Burns, seconded by Commissioners Bentley, and carried by unanimous roll call vote to combine items “e” through “i”—Permission to Advertise for Bids for:

- Smoke Alarms & Carbon Monoxide (CO) Alarm Replacements at Multiple Sites;
- Bathroom Improvements at Heritage Heights;
- Handicap (HC) Bathroom Improvements at Multiple Sites;
- Roof Replacement and Building Masonry Repairs at O’Brien Apartments; and
- Apartment Electrical Panel Replacements at Multiple Sites

Approval is recommended.

The following resolution was introduced by Commissioner Underhill, read in full and considered:

**RESOLUTION NO. 11**

BE IT RESOLVED BY THE MEMBERS OF THE  
FALL RIVER HOUSING AUTHORITY:

That Permission to Advertise for Bids for the following:  
Smoke Alarms & Carbon Monoxide (CO) Alarm Replacements at  
Multiple Sites; Bathroom Improvements at Heritage Heights; Handicap  
(HC) Bathroom Improvements at Multiple Sites; Roof Replacement  
and Building Masonry Repairs at O’Brien Apartments; and Apartment  
Electrical Panel Replacements at Multiple Sites is approved.

Commissioner Underhill moved that the foregoing resolution be adopted as introduced and read, which motion was seconded by Commissioner Burns, and upon roll call, the “Ayes” and “Nays” were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Commissioner Underhill Commissioner Burns Commissioner Bentley Commissioner Tache Chairwoman Sahady	None	

The Chairwoman thereupon declared said motion carried and said resolution adopted.

**MISCELLANEOUS**

The first item is the Lead Based Paint Certificate of Compliance for 2021, which is usually executed by Mr. Barrow and each Board member. This Certificate of Compliance will be part of the Authority’s 5-Year CIP submission to the Department of Housing & Community Development (DHCD). Due to COVID-19, the Board of Commissioners has been meeting remotely and have not met in person for a number of months. DHCD has been notified and the FRHA has requested permission to have just the Executive Director and Chairwoman execute the certification for submission to DHCD. We are awaiting their response. **A motion was made by Commissioner Burns, seconded by Commissioner Underhill, and carried by unanimous roll call vote to approve submission of the certification and abide by DHCD’s recommendation regarding Board signatures.**

The next item is the Residential Emergency Security Guard Services (COVID-19). The Fall River Housing Authority has been providing security guard services at the high rise buildings that don’t have the regular contracted security guard services that Cardinal Medeiros Towers and Francis J. Barresi Heights have. These security guard services have been paid through CARES monies and we have enough funds to keep the services provided by Best Security until February 20, 2021, at which time a new contract will begin—either through Best Security again, or whatever company is awarded the contract. It is requested that the Board ratify permission to continue these services with Best Security at the hourly rates of \$22.64 (regular and \$33.96 (overtime).

The following resolution was introduced by Commissioner Burns, read in full and considered:

**RESOLUTION NO. 12**

BE IT RESOLVED BY THE MEMBERS OF THE  
FALL RIVER HOUSING AUTHORITY:

That permission to continue Residential Emergency Security Guard Services (COVID-19) with Best Security at the hourly rates of \$22.64 (regular) and \$33.96 (overtime) is approved.

Commissioner Burns moved that the foregoing resolution be adopted as introduced and read, which motion was seconded by Commissioner Bentley, and upon roll call, the “Ayes” and “Nays” were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Commissioner Burns	None	
Commissioner Bentley		
Commissioner Underhill		
Commissioner Tache		
Chairwoman Sahady		

The Chairwoman thereupon declared said motion carried and said resolution adopted.

The next item is also regarding the Residential Emergency Security Guard Services (COVID-19). When the current security contract ends on February 20, 2021, the Authority plans to enter into a new 120-day contract, from March to June. It is requested that the Board authorize permission to advertise for written quotes for said security guard services.



The following resolution was introduced by Commissioner Underhill, read in full and considered:

**RESOLUTION NO. 13**

BE IT RESOLVED BY THE MEMBERS OF THE  
FALL RIVER HOUSING AUTHORITY:

That permission to advertise for written quotes for Residential  
Emergency Security Guard Services for elderly high rises due  
to COVID-19 is approved.

Commissioner Underhill moved that the foregoing resolution be adopted as introduced  
and read, which motion was seconded by Commissioner Burns, and upon roll call, the “Ayes”  
and “Nays” were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Commissioner Underhill	None	
Commissioner Burns		
Commissioner Bentley		
Commissioner Tache		
Chairwoman Sahady		

The Chairwoman thereupon declared said motion carried and said resolution adopted.

The next item is Integrated Pest Management (IPM) services. Timothy McCoy,  
Procurement Officer, advised that the Fall River Housing Authority received three (3) proposals  
in response to a recent solicitation for IPM services, as follows:

COMPANY NAME	PROPOSAL RATING
A&D Professional Pest Elimination	Highly Advantageous (#1)
Flynn Pest Control	Highly Advantageous (#2)
Eco Systems Pest	Advantageous

After thoroughly reviewing and rating the proposals, the price proposals for a three (3)  
year contract were then opened and reviewed, as follows:

COMPANY NAME	CONTRACT AMOUNT
A&D Professional Pest Elimination	\$355,680.00
Flynn Pest Control	\$413,400.00
Eco Systems Pest	\$602,160.00

A&D has shown to be both qualified and capable of handling our pest control needs, and  
the Evaluation Committee rated A&D #1 because they are our current provider, and furthermore,  
our experience with this company has been extremely positive. Additionally, their price for a  
three (3) year contract is considerably lower, while still being able to accommodate the FRHA’s  
needs. A due diligence search by Mr. McCoy did not reveal any debarment issues.

Based on their competitive price, highly advantageous proposal, exceptional reviews by internal FRHA employees, preference from the Evaluation Committee, and due diligence search, it is recommended that a three (3) year contract be awarded to A&D Professional Pest Elimination, in an amount not to exceed \$355,680, including two (2) separate and distinct one (1) year options to renew, at the sole discretion of the Authority.

The following resolution was introduced by Commissioner Bentley, read in full and considered:

**RESOLUTION NO. 14**

BE IT RESOLVED BY THE MEMBERS OF THE  
FALL RIVER HOUSING AUTHORITY:

That permission to award a three (3) year contract for Integrated Pest Control Services to A&D Professional Pest Elimination, in an amount not to exceed \$355,680, including two (2) separate and distinct one (1) year options to renew, at the sole discretion of the Authority, is approved.

Commissioner Bentley moved that the foregoing resolution be adopted as introduced and read, which motion was seconded by Commissioner Burns, and upon roll call, the “Ayes” and “Nays” were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Commissioner Bentley Commissioner Burns Commissioner Underhill Commissioner Tache Chairwoman Sahady	None	

The Chairwoman thereupon declared said motion carried and said resolution adopted.

The next item is Trash Container and Pick-Up Services at 201 Eddy Street, FRHA Facilities Building.

The FRHA sent out four (4) solicitations for bids for a one (1) year indefinite quantities contract to provide a thirty (30) yard container for bulky items to be hauled as needed. Only one company responded, as follows:

COMPANY NAME	CONTRACT AMOUNT
Allied Waste dba Republic Services	\$75 delivery charge/\$125 for pick up/\$25 for each mattress/\$120 per ton for bulky items

Allied Waste dba Republic Services submitted a responsive and responsible low bid. Presently, Republic Services operates the transfer station at the site of the former Fall River landfill, is not listed on the current debarment list, nor is it listed on the Federal SAM data base.

Based on the low responsible and responsive bid, it is recommended that a one (1) year indefinite quantities contract be awarded to Allied Waste dba Republic Services, in an amount

not to exceed \$25,000 for a thirty (30) yard container and disposal of container and bulky items, as needed. The FRHA solely retains the right to award two (2) separate and distinct one (1) year options to renew.

Mr. McCoy gave a special thanks to Lori Amarantes of the Accounting Department for her continued assistance to the Procurement Department in general, and to this item, in particular.

The following resolution was introduced by Commissioner Burns, read in full and considered:

**RESOLUTION NO. 16**

BE IT RESOLVED BY THE MEMBERS OF THE  
FALL RIVER HOUSING AUTHORITY:

That permission to award a one (1) year indefinite quantities contract to Allied Waste dba Republic Services, in an amount not to exceed \$25,000, for one (1) thirty (30) yard container and disposal of container and bulky items, as needed, with the FRHA solely retaining the right to award two (2) separate and distinct one (1) year options to renew, is approved.

Commissioner Burns moved that the foregoing resolution be adopted as introduced and read, which motion was seconded by Commissioner Underhill, and upon roll call, the “Ayes” and “Nays” were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Commissioner Burns	None	
Commissioner Underhill		
Commissioner Bentley		
Commissioner Tache		
Chairwoman Aguiar		

The Chairwoman thereupon declared said motion carried and said resolution adopted.

The last item is permission to advertise for the purchase of one (1) John Deere Sub-Compact Snow Removal Tractor. Mr. Barrow reminded the Board that the Authority purchased two (2) of these tractors and have been very pleased with them, especially at our larger family developments. The cost is approximately \$25,000.

The following resolution was introduced by Commissioner Bentley, read in full and considered:

**RESOLUTION NO. 17**

BE IT RESOLVED BY THE MEMBERS OF THE  
FALL RIVER HOUSING AUTHORITY:

That permission to advertise for the purchase of one (1) John Deere Sub-Compact Snow Removal Tractor, at a cost of approximately \$25,000, is approved.

Commissioner Bentley moved that the foregoing resolution be adopted as introduced and read, which motion was seconded by Commissioner Underhill, and upon roll call, the “Ayes” and “Nays” were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Commissioner Bentley Commissioner Underhill Commissioner Burns Commissioner Tache Chairwoman Sahady	None	

The Chairwoman thereupon declared said motion carried and said resolution adopted.

**PERSONNEL**

The first item is the Modernization Office Coordinator position. Two (2) employees responded to the recent in-house posting, with one (1) applicant withdrawing prior to the interview process. Tammy Carneiro was interviewed, and subsequently appointed to the position. It is requested that the Board ratify this appointment.

The following resolution was introduced by Commissioner Burns, read in full and considered:

**RESOLUTION NO. 18**

BE IT RESOLVED BY THE MEMBERS OF THE  
FALL RIVER HOUSING AUTHORITY:

That the appointment of Tammy Carneiro to the position of Modernization Office Coordinator, effective on February 1, 2021, with a work schedule of thirty-five (35) hours per week, 8:30 a.m. to 4:00 p.m., with a thirty (30) minute lunch period, at a weekly salary of \$857.78, contingent upon the successful completion of a ninety (90) day probationary period and favorable evaluation, is approved.

Commissioner Burns moved that the foregoing resolution be adopted as introduced and read, which motion was seconded by Commissioner Bentley, and upon roll call, the “Ayes” and “Nays” were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Commissioner Burns Commissioner Bentley Commissioner Underhill Commissioner Tache Chairwoman Sahady	None	

The Chairwoman thereupon declared said motion carried and said resolution adopted.

Due to the above promotion of Tammy Carneiro to Modernization Office Coordinator, her former position of Inventory Data Entry Clerk is now vacant. As such, this position was posted in-house, and will be advertised on our website if no employees apply for it. It is recommended that the Board ratify the in-house posting and advertising.

The following resolution was introduced by Commissioner Underhill, read in full and considered:

**RESOLUTION NO. 19**

BE IT RESOLVED BY THE MEMBERS OF THE  
FALL RIVER HOUSING AUTHORITY:

That the in-house posting, and advertising on website, if necessary,  
is approved.

Commissioner Underhill moved that the foregoing resolution be adopted as introduced and read, which motion was seconded by Commissioner Bentley, and upon roll call, the “Ayes” and “Nays” were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Commissioner Underhill Commissioner Bentley Commissioner Burns Commissioner Tache Chairwoman Sahady	None	Commissioner Tache

The Chairwoman thereupon declared said motion carried and said resolution adopted.

The next item is the Maintenance Mechanic 1/Floater positions. Ten employees responded to the recent in-house posting, with three (3) of them already performing mechanic duties as “Temporary” Maintenance Mechanics. Following the interviews of all applicants, the Screening Committee felt that the three (3) “Temporary” Mechanics would best meet the needs of the Authority at this time. It is requested that the Board ratify the appointments of Michael Carvalho, Steve Sampson and Ken Landy.

The following resolution was introduced by Commissioner Burns, read in full and considered:

**RESOLUTION NO. 20**

BE IT RESOLVED BY THE MEMBERS OF THE  
FALL RIVER HOUSING AUTHORITY:

That the appointments of Michael Carvalho, Steve Sampson and Ken Landy to the positions of Maintenance Mechanic 1/Floater, effective on February 15, 2021, contingent upon the successful completion of a ninety (90) day probationary period and favorable evaluation, are approved.

Commissioner Burns moved that the foregoing resolution be adopted as introduced and read, which motion was seconded by Commissioner Underhill, and upon roll call, the “Ayes” and “Nays” were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Commissioner Burns Commissioner Underhill Commissioner Bentley Commissioner Tache Chairwoman Sahady	None	

The Chairwoman thereupon declared said motion carried and said resolution adopted.

The last item is the in-house posting, and posting on our website, if necessary, of the Warehouse Maintenance Custodian position. It is requested that the Board ratify the in-house posting (posting on website).

The following resolution was introduced by Commissioner Burns, read in full and considered:

**RESOLUTION NO. 21**

BE IT RESOLVED BY THE MEMBERS OF THE  
FALL RIVER HOUSING AUTHORITY:

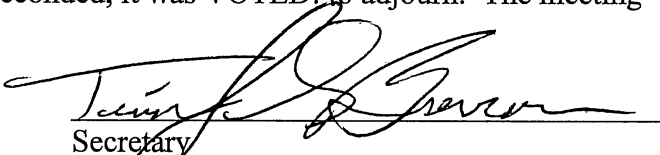
That the in-house posting, and posting on website, for the  
Warehouse Maintenance Custodian position is approved.

Commissioner Burns moved that the foregoing resolution be adopted as introduced and read, which motion was seconded by Commissioner Bentley, and upon roll call, the “Ayes” and “Nays” were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Commissioner Burns Commissioner Bentley Commissioner Underhill Commissioner Tache Chairwoman Sahady	None	

The Chairwoman thereupon declared said motion carried and said resolution adopted.

Upon a motion duly made and seconded, it was VOTED: to adjourn. The meeting adjourned at 6:00 p.m.

  
Secretary