

**FALL RIVER HOUSING AUTHORITY  
85 MORGAN STREET  
P.O. BOX 989  
FALL RIVER, MA 02722**

**KEVIN SBARDELLA  
EXECUTIVE DIRECTOR**

**TELEPHONE 508-675-3500  
FAX 508-677-1346**

**TIMOTHY MCCOY  
DEPUTY EXECUTIVE DIRECTOR**

October 11, 2023

To: Mary L. Sahady, Chairwoman  
David Underhill, Vice-Chairman  
Jason Burns, Treasurer  
Jo Ann Bentley, Commissioner  
John Medeiros, Commissioner

You are hereby notified that the members of the Fall River Housing Authority are called to meet in **Postponed Regular Session** on **MONDAY, OCTOBER 16, 2023**, at **4:30 o'clock p.m.** in the **James A. O'Brien, Sr. Apartments Community Hall, 34 Whipple Street, in the City of Fall River, Massachusetts, (please use Second Street entrance)** for the following purposes:

**1. Roll Call**

**--Citizen Input**

**--Resident Input**

**2. Minutes of the Regular Meeting held on September 11, 2023**

**Recommended Action: to accept**

**ADA Fair Housing Coordinator  
Michael Sousa, Esquire 508-675-3500**

2.

**3. Bills and Communications**

a. Vouchers

**Recommended Action: to accept**

**4. Management Reports**

1. Applications
2. Occupancy Reports
3. Tenants Accounts Receivable
4. Work Order Report
5. Monthly Section 8 Voucher Activity Report
6. Monthly Personnel Count/Report
7. Director of Modernization Monthly Report
8. Bank, Investment & Bond Debt Balance Reports

**Recommended Action: to accept**

**5. Financial Reports (Director of Finance)**

a. Monthly Financial Statements (August, 2023)

**Recommended Action: approval**

**6. Update from Executive Director**

**Recommended Action: for information**

**New Business**

**1. Modernization**

a) Contract Award for Façade Repairs at Frank B. Oliveira Apartments

**Recommended Action: award contract to lone bidder, East Coast Masonry & Restoration, Inc., in the amount of \$206,500.00**

3.

- b) Certificate of Substantial Completion for Replacement of Load Center, Panel Boards and Switchgear at Edward F. Doolan Apartments

**Recommended Action: approval**

- c) Certificate of Final Completion for Replacement of Load Center, Panel Boards and Switchgear at Edward F. Doolan Apartments

**Recommended Action: approval**

- d) Certificate of Substantial Completion for Site Improvements at Frank B. Oliveira Apartments

**Recommended Action: approval**

- e) Certificate of Completion-Consolidated Site Improvements at Frank B. Oliveira Apartments

**Recommended Action: approval**

- f) Permission to Advertise for Boiler and Domestic Hot Water Replacement at George H. Cottell Heights

**Recommended Action: approval**

## 2. Miscellaneous

- a) Federalization of Chor-Bishop Joseph Eid Apartments and Corky Row Apartments

**Recommended Action: permission to apply for Federalization**

4.

3. **Personnel**

a) Resignation of Employee

**Recommended Action: accept resignation of Melissa Belanger, Maintenance Custodian, effective on October 5, 2023**

b) Clerk Interviewer Position

**Recommended Action: ratify appointment of Debra Bouchard**

c) Part-Time Clerk/Courier/Receptionist Position

**Recommended Action: ratify appointment of Jacklyn Machado**

**EXECUTIVE SESSION**

a) Personnel

**(Anticipated Executive Session pursuant to M.G.L. c. 30A, Sec. 21 (a) (1) to discuss discipline or dismissal of, or complaints or charges against, a public officer, employee, staff member or individual)**

**Recommended Action: discussion/recommendation**

and the transaction of any other business that may come before the meeting.

Sincerely,



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Kevin Sbardella, Executive Director

KS:mjg