

CARPENTER CLASS 2

Status: Union Unit A

Function: The incumbent of the class performs skilled carpentry construction, maintenance, minor masonry, minor painting and repair tasks on buildings, apartments, and structures. He/she is required to perform rough and finished carpentry, masonry, painting and locksmithing associated with the task assigned. Initially, the incumbent is required to possess experience in building construction and the use of blueprint, masonry, painting and carpentry tools.

Supervision Received: The incumbent receives general supervision from the Director of Facilities and Directors of Maintenance who reviews work to be done and inspects work upon completion for workmanship, neatness and appearance that meet industry standards.

Supervision Given: No supervision is given normally, but incumbent may occasionally furnish work direction to subordinate employees.

Essential Job Duties:

- Installs or repairs building fixtures such as doors, windows, locks and such building parts as walls, partitions, floors, ceilings, etc. by selecting and using the proper tools and equipment such as braces, planes, hammers, power saws, framing squares, plumb and level lines, sanders, drills, shapers, jointers, trowels, wet saws, paint brushes, rollers, etc.
- Interprets and applies building plans, blueprints, specifications, and sketches to construct, install or repair such structures or components as closets, counters, wall cabinets, door units or frames, counter tops, porches, walkways, steps, railings, bollards, etc.
- Performs alterations and repairs to existing buildings or apartment units by inspecting the work to be completed in accordance with instructions and specifications, ordering materials needed, and performing tasks such as measuring, squaring, sawing, planing, fitting, mixing, and nailing of materials to complete work as required.
- Performs the construction or installation of various components or structures such as cabinets, counters, bins, door frames, window frames, steps, railings, walls, etc. by utilizing materials such as aspen wood, plywood, hardwood, strapping glue, cement, nails, formica, screws, wall compound, paint, Plexiglass, etc.
- Selects the appropriate wood stock on the basis of graining, matching, hardness, etc., and performs layout where horizontal and vertical trueness is required, and material needs must be planned.
- Minor masonry work, including, but not limited to, cement work required for the patching of walks, steps, and driveways. Patching plaster in ceilings and walls. Repairing ceramic tiles, bricks and masonry walls.
- Installs and anchors tub wall liners.

- Drives personal or Fall River Housing Authority vehicle in order to safely and securely transport materials, equipment and tools from one location to another as required.

Secondary Job Duties:

- Performs other related duties of the class as required.
- Must respond to all emergencies involving or endangering any of the FRHA's residents, residential or administrative properties.
- Required to carry and answer cell phone during normal work hours and after hours for emergency calls.

Performance Criteria:

This position is evaluated by the Director of Facilities Management or designee.

Qualifications and Skills:

- Regular and punctual work attendance.
- Considerable knowledge of technical practices.
- Considerable knowledge of carpentry, masonry and painting tools and equipment.
- Considerable knowledge of materials used in carpentry and other building trades.
- Skilled in reading and interpreting plans, specifications, blueprints, sketches and building codes.
- Skilled operating and using tools and equipment.
- Ability to work in cramped and/or high areas.
- Ability to plan, layout and measure materials according to requirements and dimensions indicated in plans, specifications, blueprints, sketches and building codes.
- Ability to perform carpentry and other associated work safely.
- Possession of a valid Massachusetts drivers license and own transportation.

Physical Demands:

Excessive bending, stooping, twisting, climbing, walking, kneeling, and reaching while carrying five (5) pound weights, ten (10) times in five (5) minutes.

Ability to walk up and down thirty (30) foot ladder fifteen (15) times per hour.

Ability to use all tools and equipment relative to the carpentry trade for thirty (30) continuous minutes.

Ability to lift arm(s) above shoulder level for extended period of time.

SEDENTARY (requires lifting 10 lbs., carrying small objects) _____
 LIGHT (requires lifting 20 lbs., with frequent carrying of up to 20 lbs.) _____
 MEDIUM (requires lifting 50 lbs., with frequent carrying of up to 25 lbs.) X
 HEAVY (requires lifting 100 lbs., with frequent carrying of up to 50 lbs.) _____
 VERY HEAVY (requires lifting over 100 lbs., such as moving furniture) _____

CODES: C = Continuously, F = Frequently, O = Occasionally, and R = Rarely

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| A. Standing | <u> C </u> | H. Reaching | <u> F </u> | O. Crawling | <u> O </u> |
| B. Sitting | <u> R </u> | I. Handling | <u> F </u> | P. Bending | <u> F </u> |
| C. Walking | <u> F </u> | J. Fine Dexterity | <u> F </u> | Q. Twisting | <u> F </u> |
| D. Lifting | <u> F </u> | K. Kneeling | <u> F </u> | R. Climbing | <u> F </u> |
| E. Carrying | <u> F </u> | L. Crouching | <u> O </u> | S. Balancing | <u> F </u> |
| F. Pushing/Pulling | <u> O </u> | M. Foot Controls | <u> O </u> | T. Vision | <u> C </u> |
| G. Hearing | <u> C </u> | N. Talking | <u> F </u> | U. Other | _____ |

Experience and Education:

High School Diploma or equivalent.

This position requires a minimum of ten (10) years prior carpentry/building trades experience.

Possession of a valid divers' license and own transportation is required.

Possession of a Massachusetts Construction Supervisors License.

Possession of a minimum OSHA-10 safety training card.