

**FALL RIVER HOUSING AUTHORITY  
85 MORGAN STREET  
P.O. BOX 989  
FALL RIVER, MA 02722**

**KEVIN SBARDELLA  
EXECUTIVE DIRECTOR**

**TELEPHONE 508-675-3500  
FAX 508-677-1346**

**TIMOTHY MCCOY  
DEPUTY EXECUTIVE DIRECTOR**

November 8, 2023

To: Mary L. Sahady, Chairwoman  
David Underhill, Vice-Chairman  
Jason Burns, Treasurer  
Jo Ann Bentley, Commissioner  
John Medeiros, Commissioner

You are hereby notified that the members of the Fall River Housing Authority are called to meet in **Regular Session** on **MONDAY, NOVEMBER 13, 2023**, at **4:30 o'clock p.m.** in the **James A. O'Brien, Sr. Apartments Community Hall, 34 Whipple Street, in the City of Fall River, Massachusetts, (please use Second Street entrance)** for the following purposes:

**1. Roll Call**

**--Citizen Input  
--Resident Input**

**2. Minutes of the Postponed Regular Meeting held on October 16, 2023**

**Recommended Action: to accept**

**ADA Fair Housing Coordinator  
Michael Sousa, Esquire 508-675-3500**

2.

**3. Bills and Communications**

a) Vouchers

**Recommended Action: to accept**

**4. Management Reports**

1. Applications
2. Occupancy Reports
3. Tenants Accounts Receivable
4. Work Order Report
5. Monthly Section 8 Voucher Activity Report
6. Monthly Personnel Count/Report
7. Director of Modernization Monthly Report
8. Bank, Investment & Bond Debt Balance Reports

**Recommended Action: to accept**

**5. Financial Reports**

a) Monthly Financial Statements (September)

**Recommended Action: approval**

b) State Quarterly Modernization Report (for period ending 9/30/23)

**Recommended Action: approval**

c) State Quarterly Operating Statements (for period ending 9/30/23)

**Recommended Action: approval**

3.

- d) Permission to Allow BayCoast Bank to Insure all FRHA funds with FDIC Insured Accounts (vs. Collateralized Accounts through their IntraFi Cash Service (ICS) Network)

**Recommended Action: approval**

**6. Update from Executive Director**

**Recommended Action: for information**

**New Business**

**1. Modernization**

- a) Certificate of Substantial Completion for Roof Replacement (Phase 5) at Sunset Hill

**Recommended Action: approval**

- b) Executive Office of Housing & Livable Communities (EOHLC) Capital Improvement Plan (CIP)

**Recommended Action: approval (pending EOHLC approval)**

**2. Miscellaneous**

- a) Residential Moving & Storage Services

**Recommended Action: award a three (3) year contract to Walter Moniz Moving & Storage Company (W&W Moving & Storage), with two (2) separate and distinct one year options for renewal**

- b) Emergency Snow & Ice Remediation and Plowing Services

**Recommended Action: award a service contract to Paul Nunes & Sons for Sunset Hill, Father Diaferio Village and Pleasant View**

4.

- c) 2024/2025 Agency Plan Kick-Off Meeting on November 15, 2023

**Recommended Action: information**

3. **Personnel**

- a) Resignation of Employee

**Recommended Action: accept resignation of Craig Soares, Maintenance Mechanic, effective on October 20, 2023**

- b) Resignation of Employee

**Recommended Action: accept resignation of Joshua Furtado, Plumber, effective on October 26, 2023**

- c) Termination of Employee

**Recommended Action: ratify termination**

- d) Clerk Interviewer Position (Public Housing)

**Recommended Action: ratify appointment of Michelle Starrett, effective on October 23, 2023**

- e) Painter (Class 2) Position

**Recommended Action: ratify appointment of Simon Sousa**

- f) Carpenter (Class 2) Position

**Recommended Action: ratify appointment of Daniel Pereira**

5.

and the transaction of any other business that may come before the meeting.

Sincerely,

  
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Kevin Sbardella, Executive Director

KS:mjg