

TRUCK DRIVER

JOB SUMMARY

The incumbent in this position is responsible for the operation and maintenance of maintenance department vehicles; the loading and unloading of vehicles, plowing, rubbish removal, etc. The incumbent may be required to have a valid class II driver's license.

The Truck Driver will be required to perform usual Maintenance Mechanic I duties.

SUPERVISION RECEIVED

The incumbent receives general supervision from the Directors of Maintenance, who reviews work to be done and inspects work upon completion for quality workmanship, neatness and appearance.

SUPERVISION GIVEN

No supervision is given normally, but incumbent may occasionally furnish work direction to subordinate employees, and provides training of newly appointed Truck Drivers.

PRINCIPAL DUTIES

1. Operates maintenance vehicles in the performance of any assigned maintenance task.
2. Load and unloads vehicles.
3. Transports material and supplies to various public housing developments.
4. Picks up and hauls rubbish.
5. Performs snow plowing chores.
6. Maintains vehicles in clean, safe and sound operating condition.
7. Perform other related duties of this class, as required, and performs Maintenance/Mechanic I duties, as required.

KNOWLEDGE, SKILLS AND ABILITIES

1. Demonstrated good, safe driving skills.
2. Ability to lift heavy objects.
3. Ability to function independently.
4. Ability to utilize inter-department communication system.
5. Ability to perform all tasks outlined in Maintenance/Mechanic I job description.

REQUIRED TRAINING AND EXPERIENCE

The nature of this work requires that incumbent have a safe driving record, have the ability to function with a degree of independence, lift heavy objects, and have the ability to perform all tasks outlined in the Maintenance/Mechanic I job description.

Candidate must be able to pass written test relative to maintenance mechanics' job duties.

Good physical health and manual dexterity is called for in the performance of work.

Requires possession of a valid Massachusetts driver's license and own vehicle. Class II license may be required.

PHYSICAL REQUIREMENTS

1. Ability to drive and turn non-power-driven vehicles and equipment.
2. Lifting seventy-five (75) pounds from waist to overhead.
3. Lifting seventy-five (75) pounds from floor to waist.
4. Ability to give oral and written instructions.
5. Excessive bending, stooping, twisting, climbing, walking, kneeling, crawling while carrying five (5) pound weights, ten (10) times in five (5) minutes.
6. Pushing and pulling outside equipment (i. e. lawn mowers, snow blowers, etc.) maximum 250 pounds.
7. Ability to use hammer, paintbrush and screwdriver constantly for thirty (30) minutes.
8. Ability to walk up and down thirty (30) foot ladder fifteen (15) times per hour.